

Please go over these guidelines with your child, sign the lower portion and return it to school tomorrow.

We appreciate your cooperation. If you have any questions or concerns, please do not hesitate to let us know.

Sincerely,

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I have read the Larkspur Kindergarten Student Code of Conduct with my child \_\_\_\_\_,

Parent Signature \_\_\_\_\_

Student Signature \_\_\_\_\_

Date \_\_\_\_\_

Paradise Valley Unified School District  
Larkspur Elementary School

Student Code of Conduct  
“Make Your Day” Citizenship Program

Kindergarten

Dear Kindergarten Parents,

We are very happy to begin our “Make Your Day” Citizenship Program. To earn points, your child will need to:

1. Bring a folder daily to school.
2. Do his or her best work.
3. Not interfere with the learning, safety, or well-being of others.
4. Have a positive attitude.
5. Be respectful to teachers, parents, and students.

A Clifford Stamp on the back of the hand will let you know that your child made his or her day. Otherwise, your child will bring home a note telling you why he or she did not receive a stamp and what happened during the day. Please read the note, discuss the reasons with your child and sign and return it the very next school day. This way, your child will know we are all working together to learn and enforce good citizenship habits.

Thanks to Kindergarten at Larkspur Elementary School  
Paradise Valley School District, AZ

## Purpose

The Make Your Day Program exists to provide a consistent campus management system for all classes. It demonstrates that teachers hold high expectations for all students and is a cooperative citizenship program, not merely a discipline plan. MAKE YOUR DAY centers on one rule: NO ONE HAS THE RIGHT TO INTERFERE WITH THE LEARNING, SAFETY OR WELL-BEING OF OTHERS.

This program encourages students to take responsibility for their own actions. Emphasis is placed on the importance of each student working to that student's own ability level. The program allows all students to make mistakes without cumulative, punitive action. It provides time for thought and direction. Effort is expected and rewarded and there is frequent positive feedback. The program allows students to make decisions that develop critical thinking skills. Students are taught schoolwide appropriate behaviors and students are expected to understand and correct inappropriate behaviors. The foundation of MAKE YOUR DAY is that ALL students are capable of success and that making appropriate choices at school will generate student success.

## Earning Points

1. At the conclusion of designated instructional sessions, students are asked to review their own performance academically and behaviorally by awarding themselves from 0-10 points for that session. Students earn points inside the classroom by doing what is expected, staying on task following directions and maintaining a safe environment. Outside the classroom, students are expected to walk in line on the sidewalks, not bother other people and play safely on the playground.
2. There are three scheduled times for points each session (*half-day kindergarten*). This allows children to earn 30 points. A child who earns 27-30 points makes his/her day.

## Inappropriate Behavior

Inappropriate behavior that interferes with others' learning, anyone's safety or well-being will be handled through steps. Other inappropriate behavior will be handled through unearned points. Inappropriate behavior includes the following:

1. Being disrespectful to an adult by using sarcasm or profanity, talking back, disregarding directions or instructions, etc.
2. Using inappropriate language such as profanity or vulgarity.
3. Harassing, teasing, name calling, threatening another student.
4. Disrupting classroom instruction or discussions by calling out, making excessive noise such as humming, whistling, tapping, playing with objects, throwing objects, leaving one's seat without permission.
5. Leaning back on one's chair.
6. Running on the sidewalk or in the halls.
7. Using aggressive behavior such as pushing, shoving, tripping, spitting, and kicking.
8. Misusing playground equipment and/or disrupting another's play at recess, such as (a) play fighting, (b) having more than one person on a swing, (c) standing on the swings, and (d) throwing rocks, dirt, sand or other objects.

# Steps for Inappropriate Behavior

The Make Your Day Citizenship Program emphasizes student decision-making and responsibility. It is important for the student, parent and teacher to realize that progression through the steps is entirely the student's choice.

**Step 1:** When a student interferes with the learning, safety or well-being of another student in the class, the student will be asked to take a seat away from the academic setting. The student is to spend a short time quietly thinking about the problem. If successful in doing this, then the student may return to the learning center, desk, etc. and continue working.

**Step 2:** If a student fails to take advantage of this time away from work, the student is asked to stand behind the assigned chair. The student will then stand for a short time before returning to step 1.

**Step 3:** If the student does not follow the expectations for step 2, the student will be asked to focus their attention on the school rule. The student will do this for a short time before returning to step 2.

**Step 3 ½:** This step is only for kindergarten. The teacher will call you, the parent, so that you may talk with your child and help them get back on track. If this is successful, the student will return to step 3.

**Step 4:** A conference is set up with parent, student, and teacher.